

**Mayor and Council
PRINCETON**

RESOLUTION

BE IT RESOLVED that the Mayor and Council of Princeton do hereby approve the 2014 Council Goals and Objectives as set forth in the attached document.

I, **Linda S. McDermott**, Municipal Clerk of Princeton, County of Mercer, State of New Jersey, do hereby certify that the foregoing is a true copy of a resolution adopted by the Mayor and Council of Princeton at its meeting held March 10, 2014.

Linda S. McDermott, Clerk

2014 COUNCIL GOALS AND OBJECTIVES

GOALS	Project #	STEPS & OBJECTIVES	DELIVERY DATE	SHEPARDING RESPONSIBILITY
Select Administrator	1.1	<ul style="list-style-type: none"> Decide on process Start Date Completion 	<ul style="list-style-type: none"> April 1 April 15 Sept 	Personnel Committee Consultant Governing Body
Police Department Leadership	1.2	<ul style="list-style-type: none"> Decide on process for selection Appointment 	<ul style="list-style-type: none"> March By April 	Governing Body
Public Works Superintendent Hiring	1.3	<ul style="list-style-type: none"> Develop and implement process Hiring 	<ul style="list-style-type: none"> May 1 Sept 1 	Administration & staff
Assistant PW Superintendent	1.3.1	<ul style="list-style-type: none"> Develop and implement process Hiring 	<ul style="list-style-type: none"> April 1 July 1 	Administration & staff
Health Officer Hiring	1.4	<ul style="list-style-type: none"> Complete hiring process 	<ul style="list-style-type: none"> April 1 start date 	Administration, staff, Health Commission
Establish Advisory Planning Districts	2.1	<ul style="list-style-type: none"> Explore feasibility and develop structure for ADPs Report to Council on progress Formal recommendations 	<ul style="list-style-type: none"> June 1 Sept Oct 	APD Task force JC-PS
Crosswalk visibility	2.2	<ul style="list-style-type: none"> Develop locations Develop options Develop staged implementation Look into funding opportunities Implement first stage 	<ul style="list-style-type: none"> May 1 July 1 Aug 1 Aug 1 Oct 1 	Staff T&T
Review Parking	2.3	<ul style="list-style-type: none"> Review entire parking 	Aug 1	Staff

		<ul style="list-style-type: none"> ordinances T&T to review modifications and make recommendations Ordinance introductions 	<ul style="list-style-type: none"> Oct 1 Nov 1 	T&T Council
Bike parking needs	2.4	<ul style="list-style-type: none"> Develop needs assessment for additional Bicycle racks Develop bike plan and map as addendum to Circulation Plan Adopt necessary ordinances or plan amendments 	<ul style="list-style-type: none"> Sept 1 Nov 1 Dec 	Mayor Staff T&T Planning Board Design Bike and Ped. Comm
Witherspoon Zoning Review	2.5	<ul style="list-style-type: none"> Agree upon the scope of the review area Develop RFP for the process Hire Consultant to begin the review 	<ul style="list-style-type: none"> July 1 October 1 Dec 1 	Council/Planning Board Consultants
Review options for energy aggregation	2.6	<ul style="list-style-type: none"> Complete options for aggregation Determine feasibility Implement any suggested approach 	<ul style="list-style-type: none"> July 1 Sept 1 Nov 1 	JC Council
Create Parks Commission	2.7	<ul style="list-style-type: none"> Monitor and evaluate new maintenance program under Recreation Explore creation of Parks Commission 	<ul style="list-style-type: none"> Nov 1 Nov 1 	Staff Parks Task Force
Complete ordinance harmonization	3.1	<ul style="list-style-type: none"> Start monthly committee status reports Adopt Ordinance Harmonization Calendar 	<ul style="list-style-type: none"> Monthly April 	BM Ordinance review Comm Administration Attorney

		<ul style="list-style-type: none"> • Introduction and adoption of various codes • Send new documents to codifier to produce a new code book—online and hard copy 	<ul style="list-style-type: none"> • All by Nov • Dec 	Council
Study Regional/county Organic waste facility	3.4	Consult with County to establish regional facility to drive down costs of program	<ul style="list-style-type: none"> • Ongoing 	PS Staff
Complete both Teamsters and AFSCME bargaining agreements	3.5	<ul style="list-style-type: none"> • Finalize union agreements 	<ul style="list-style-type: none"> • September 	Administration Council
Strategic Plan Police Department	3.8	<ul style="list-style-type: none"> • Develop strategic plan to set course for policing over the next decade 	<ul style="list-style-type: none"> • Dec 	HH Public Safety Committee Staff Consultant
Strategic Plan for IT	3.8.1	<ul style="list-style-type: none"> • Complete a strategic plan for IT operations 	<ul style="list-style-type: none"> • Nov 1 	Staff Council
Cold Storage Facility	4.1	<ul style="list-style-type: none"> • Evaluate and complete initial review of area where a cold storage facility can be built • Do a preliminary review of special needs and other requirements and a cost estimate for construction • Agree to a concept and then complete bids and solicit prices for the construction of a facility 	<ul style="list-style-type: none"> • June 1 • Nov 1 • Dec 31 	BM Staff Consultant (s) Council
PFARS-project and	4.2	<ul style="list-style-type: none"> • Complete Draft MOU 	<ul style="list-style-type: none"> • March 24 	BM

MOU		<ul style="list-style-type: none"> • Continue to work financials • Begin preliminary design • Award Contract for Demo and environmental remediation • Move forward into full contract with PFARS for construction of facility 	<ul style="list-style-type: none"> • April • June • October 1 • Dec 31 	Administration Attorney Council
Fire Facility Review	4.3	<ul style="list-style-type: none"> • Complete RFP for facility needs, preliminary design options and cost estimates, and feasibility study • Next steps predicated upon the results of above 	<ul style="list-style-type: none"> • Aug 1 • Dec 31 	Mayor Administration Fire Council
Develop Long Term Capital Plan	5.1	<ul style="list-style-type: none"> • Develop a template for an initial 6 year capital plan which will allow for a rolling annual 6 year plan • Adopt the initial plan as part of the 2014 budget 	<ul style="list-style-type: none"> • March • April 	Staff CFAC Governing Body
Adopt financial planning policy for fund balance and debt service	5.2	<ul style="list-style-type: none"> • Discuss and adopt a formal policy on the use of fund balance and debt service 	<ul style="list-style-type: none"> • March 10 	Staff CFAC Governing Body
Quarterly reports on consolidation savings	5.3	<ul style="list-style-type: none"> • Updates on Consolidation savings by the CFO 	<ul style="list-style-type: none"> • Quarterly 	PS Staff
Create public dashboard	5.4	<ul style="list-style-type: none"> • Identify items to be included on a dashboard • Make the dashboard available to public and staff 	<ul style="list-style-type: none"> • September • December 	JB

Energize economic development Task Force	5.5	<ul style="list-style-type: none"> • Convene the task force • Receive reports on issues and solutions to help with economic development opportunities 	<ul style="list-style-type: none"> • June • Sept 1 	HH
Prepare Emergency Preparedness Pamphlet	6.1	<ul style="list-style-type: none"> • Create a pamphlet that will help both residents and small businesses plan for medium scale emergencies and or weather events • Determine how best to distribute the information out to the community • Distribute the pamphlet 	<ul style="list-style-type: none"> • July 1 • Aug 1 • Sept 1 	PS Staff Emergency Planning Committee
Redesign web site & create a system for online comments	6.2	<ul style="list-style-type: none"> • Develop a list of functional or visual modifications to the website so that it can provide clear and easy to access information 	<ul style="list-style-type: none"> • Dec 31 	JC Staff Consultant
Customer Service training plan for staff	6.4	<ul style="list-style-type: none"> • Administration to develop an ongoing annual training program for staff with an emphasis on customer service • Complete 2014 training 	<ul style="list-style-type: none"> • June 1 • Aug 1 	Administration
Establish click it and fix it program	6.5	<ul style="list-style-type: none"> • Roll out the initial program utilizing existing staff 	<ul style="list-style-type: none"> • July 1 	BM staff
Explore diversity recruitment and hiring initiative with	6.7	<ul style="list-style-type: none"> • Evaluate the current recruitment policies of the town 	<ul style="list-style-type: none"> • June 1 	Mayor Staff

PU		and discuss our policies with that of the university so as to reach a broad spectrum of applicants with the ultimate goal of maintaining a diverse work place		
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Blue – Essential Tasks

Green- Top Priorities identified by more than one Councilmember

Pink – Top Priorities identified by one Councilmember

The following projects were not assigned or specifically supported by Council as a goal for 2014. They are listed with a comment at the end of them so as to NOT let them disappear.

2.3 Remote parking shuttle

3.2 Prepare vehicle inventory

3.3 Propose plan for down town integrated/centralized recycling and garbage collection – Staff/Sustainable Princeton/Committee

3.6 Design and implement team building for DPW staff

3.7 Train police on new immigration directive <Complete>

3.9 Explore shared services for Health Department

3.10 Establishment of a Link to Human Services and Mercer County Human Services

6.6. Institute Quarterly Informal Meetings

6.8 County Liaison